



### Handwashing

Regularly and thoroughly clean your hands with an alcohol-based hand rub or wash them with soap and water.

Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.



### Maintain Social Distancing

Maintain at least 1-meter (3 feet) distance between yourself and anyone who is coughing or sneezing.



### Avoid touching eyes, nose and mouth with unwashed hands



### Practice respiratory hygiene

Cough or sneeze into elbow sleeve

Dispose of tissues in garbage cans



### Clean and disinfect frequently touched objects and surfaces



### If you have fever, cough and difficulty breathing, seek medical care early

Stay home if you feel unwell. If you have a fever, cough and difficulty breathing, seek medical attention and call in advance. Follow the directions of your local health authority.

Source: World Health Organization (WHO), Connecticut's Official State website / (<https://portal.ct.gov/coronavirus>), Food and Drug Administration (FDA), Food and Agricultural Organization (FAO), British Columbia State Government.



# #Together We Care

**COVID-19 Tobacco Growers' Hub**



[@TobaccoGrowers](https://twitter.com/TobaccoGrowers)

[tobaccoleaf.org](http://tobaccoleaf.org)

# Recommendations for Tobacco Farms and On-Farm Deliveries



## Identify a drop-off location for regular deliveries away from on-farm high traffic areas and housing.

- Drop-boxes are recommended to be placed near the road, before on-farm entry.
- If a drop-box is unavailable, designate a drop-off location on-site.



## Create specific instructions for drop-off deliveries

- Provide the location and all procedures needed at the drop-off point.
- Create signage to easily identify drop-off points.
- List all point of contacts with contact information to assist with questions leading up to delivery and upon arrival.
- Practice distancing with delivery drivers. In these circumstances, it is best to not greet them with a handshake. Instead, keep a recommended distance of at least 1 meter. Avoiding personal interaction is best.



## Log all deliveries and on-farm entries

- Utilize a visitor's log for everyone entering the farm.
- Monitor personal travel with a personal travel log.



## Prepare on-farm workforce

- Provide guidance for handwashing and handling materials. Make sure guidance is available and communicated to employees in their native languages.
- Stagger lunch times or provide additional space to increase distancing of employees.
- All sick employees must stay at home.
- Inform employees where they can find handwashing facilities and sanitizing materials throughout on-farm contact points.
- Encourage employees to avoid large gatherings and practice social distancing during non-work hours.
- Where possible, employees should be assigned to individual workstations or an area of the field that provides at least 1 meter of separation from other individuals.
- Where 1 meter separation is not possible, a physical barrier may be constructed.



## Sanitize contact surfaces

- Disinfect all door handles and knobs, floor mats, steering wheels and other commonly contacted surfaces.
- Sanitize common gathering places – lobbies, office spaces, lunchrooms, locker facilities, etc.
- Using drums, plastic containers and existing water points to ensure running water is available across the farm.
- Provision of extra-protective clothing including masks and sanitizers for safety of the workers.
- Farm owners should be encouraged to put in place water systems at the entrance of the toilets by using reusable containers.



## Cleaning Vehicles and Transport

- It is recommended to regularly clean and disinfect frequently touched surfaces in the vehicles. Key contact points are:
  - Door handles (inside and out)
  - Window buttons
  - Steering wheel and controls
  - Wiper and turn signal handle
  - Shifter
  - Dash controls + buttons
  - Ventilation grilles and knobs
  - Rear-view mirror
  - Armrests
  - Grab handles, seat adjusters
  - Seat belt buckles
- Hands should be washed thoroughly before and after the truck ride and common surfaces should be wiped down before and at the end of each trip.



## Handling Tools and Equipment

- Where possible, each employee should be supplied with their own tools to be used throughout the duration of their employment.
- Where it is not possible to provide personal tools, the shared tools and equipment must be wiped down and cleaned with a disinfecting agent such as disposable wipes or a diluted bleach solution between uses by different employees.
- Employees who use personal protective equipment (PPE) and are properly trained in its use.
- In situations where employees are required to work together, the employer may designate employees to small working groups.